

Minnesota Council of Teachers of English: Classroom Grants 2009-2010

General Information

Each fiscal year, MCTE will offer classroom grants to its members. The number of grants given each year will depend upon the finances of the organization and the quality of the grant proposals received.

The MCTE Executive Board will review all grant applications and select the grant recipients. MCTE is under no obligation to award grants if the Executive Board believes an application does not meet the stated criteria of the grant program (listed below).

Grants applications will be reviewed twice a year: once in the summer (submission deadline: June 15), once in the winter (submission deadline: November 15). A grant applicant must be a current MCTE member at the time of application.

Grant parameters

1. Grants are available to MCTE members to encourage creative and enriching opportunities for professional development and improved student achievement.
2. Grant requests may be up to a maximum of \$1000.
3. Grants must meet one or more of the following criteria:
 - a. Improve literacy of students
 - b. Implement technology creatively to improve student learning
 - c. Promote diversity of thought
 - d. Increase student performance in reading and/or writing
4. Grant requests may not replace ordinary institutional funding.
5. Grant recipients must submit an expense report to the MCTE Executive Secretary within six (6) months of receiving the grant.
6. Grant recipients must present their projects as a session at the MCTE Spring Conference or write an article of publishable quality to be printed in the Minnesota English Journal. This presentation of one's project must be done no later than 18 months after receiving the grant or the grant funding must be returned to MCTE.

7. Mail completed grant application to:

Rachel Malchow Lloyd, MCTE Treasurer, 425 Goodrich Ave. St. Paul, MN 55102

Minnesota Council of Teachers of English Grant Application
Summer Due Date: June 15 **Winter Due Date:** November 15

Member name: _____ Position: _____

School/Institution: _____

School Address: _____

School Phone: _____

Home Address: _____

Home Phone: _____

Preferred Email Address: _____

Please note preferred mailing address (circle one): Home School

Please note preferred payee (circle one): Individual School
(note that payments to individuals over \$600 must be reported as taxable income)

Title of Project: _____

Anticipated costs (not to exceed \$1000):

Description of Project: Please attach a brief, typed description (300 words or fewer) that outlines your project, budget, and desired outcome(s). Explain how this project meets one or more of the MCTE grant criteria (listed on reverse).

I will share the results of my grant project by (choose one or both):

- ___ presenting at an MCTE Conference
- ___ writing an article for the Minnesota English Journal

By submitting this grant application, I agree to the terms listed above and on the reverse that describe the requirements of the MCTE grant process.

Member's signature: _____

Date: _____

Supervisor's signature: _____

Date: _____